

City of Westworth Village
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FINANCE/AUDIT COMMITTEE MEETING MINUTES

JANUARY 29, 2013
TIME: 6:30 PM

MUNICIPAL COMPLEX
COUNCIL CHAMBERS
311 BURTON HILL ROAD

ATTENDEES:

Chair	Kelly Jones
Member	Jill Patton
Member	Nick Encke
Member	Steve Beckman
Member	Mike Coleman
Mayor	Tony Yeager
City Administrator	Roger Unger
City Secretary	Carol Ann Borges
Police Chief	Doug Reim
HCGC Director of Golf	David Curwen
HCGC Superintendent	Sterling Naron
P&Z Chair	Melva Campbell

GUESTS:

PB&H Auditors	Paula Lowe
Freese & Nichols Eng	Robert McGee
Baird, Hampton & Brown	Bill Baird
NAS JRB Cmty Planning	Rachel Wiggins

CALLED TO ORDER at 6:46pm by Chairman Kelly Jones.

Action Items:

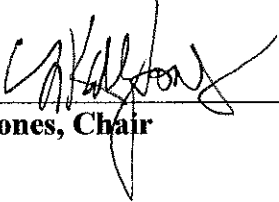
- I. Approval of Minutes** from Finance Committee Meeting on September 11, 2012.
 - **MOTION** made by Steve Beckman. **SECOND** by Nick Encke. **Motion passed unanimously**, by a vote of 5 Ayes and 0 Nays
- II. Discuss and take action with respect to the FY 2011-2012 Audit Report.**
 - Paula Lowe, PB&H CPA Firm, presented the audit, including Management's Analysis and the Control and Compliance Statement. Steve Beckman and Kelly Jones asked for a few clerical corrections. Roger Unger stated several control issues have already been corrected. One outstanding control change to the disbursements process will be corrected this year. Roger recommended acceptance of the audit.

- **MOTION** made by Mike Coleman to **accept the substantive portions of the Fiscal Year 2011-2012 Audit Report as presented and, after the final, non-substantive revisions are made, recommend approval by Council. SECOND** by Nick Encke. **Motion passed unanimously**, by a vote of 5 Ayes and 0 Nays.

III. Set next meeting date TBD.

ADJOURNED at 7:00pm by Chairman Jones.

MINUTES APPROVED BY:



Kelly Jones, Chair

This, the 14th day of MAY, 2013.

SIGNATURE ATTESTED BY:



Carol Ann Borges, City Secretary

